



Northumberland County Council

Your ref:

Our ref:

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Date: 15 May 2018

PLEASE NOTE THERE ARE NO PLANNING APPLICATIONS TO BE CONSIDERED AT THIS MEETING

Dear Sir or Madam

Your attendance is requested at a meeting of the **CRAMLINGTON, BEDLINGTON, AND SEATON VALLEY LOCAL AREA COUNCIL** to be held in **Netherton Social Club, 1a Netherton Lane, Bedlington, NE22 6DP** on **WEDNESDAY, 23 May 2018** at **6:00 pm**.

Yours faithfully

Daljit Lally
Chief Executive

To members of the Cramlington, Bedlington & Seaton Valley Local Area Council:

C Dunbar (Chair), M Robinson (Vice Chair), B Pidcock (Planning Vice Chair), W Crosby, W Daley, S E Dungworth, B M Flux, A Hepple, M E Richards, M D Swinburn, I C F Swithenbank, R J Wallace



Daljit Lally, Chief Executive
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AGENDA

It is expected that the matters included in this part of the agenda will be dealt with in public

1. MEMBERSHIP AND TERMS OF REFERENCE

The committee is asked to note the following membership and terms of reference for the Cramlington, Bedlington and Seaton Valley Local Area Council which were agreed by Council on 2 May 2018.

The membership is made up of the county councillors who represent the 12 electoral divisions in the Cramlington, Bedlington and Seaton Valley area:

Chair: C Dunbar

Vice Chair: M Robinson

Vice Chair (Planning): B Pidcock

Quorum - 3

Conservative	Labour	Bedlington Independents	Liberal Democrat	Independents (Non-grouped)
C Dunbar	S Dungworth	W Crosby		
W Daley	A Hepple	M Robinson		
B Flux	B Pidcock	R Wallace		
M Swinburn	M Richards			
	I Swithenbank			

Terms of Reference

(a) To enhance good governance in the area and ensure that the Council's policies take account of the needs and aspirations of local communities and do not discriminate unfairly between the different Areas.

(b) To advise the Cabinet on budget priorities and expenditure within the Area.

(c) To consider, develop and influence policy and strategy development of the Council, its arms-length organisations, and other relevant bodies, to ensure that they meet local requirements and facilitate efficient and transparent decision making.

(d) To receive information, consider and comment on matters associated with

service delivery including those undertaken in partnership agencies, affecting the local area to ensure that they meet local requirements, including matters relating to community safety, anti-social behaviour and environmental crime.

(e) To consider and refer to Cabinet any issues from a local community perspective with emerging Neighbourhood Plans within their area, and consider local planning applications as per the planning delegation scheme

(f) To consider and recommend adjustments to budget priorities in relation to Local Transport Plan issues within their area, and to make decisions in relation to devolved capital highway maintenance allocations.

(g) To engage, through the appropriate networks, with all key stakeholders from the public, private, voluntary and community sectors to facilitate the delivery of area priorities. This will include undertaking regular liaison with parish and town councils.

(h) To inform, consult and engage local communities in accordance with Council policy and guidance, through the appropriate networks.

(i) To, as appropriate, respond or refer with recommendations to local petitions and councillor calls for action.

(j) To make certain appointments to outside bodies as agreed by Council.

(k) To determine applications for grant aid from the Community Chest, either through Panels for individual Local Area Councils, or through the Panel of Local Area Council Chairs for countywide applications.

(l) To refer and receive appropriate issues for consideration to or from other Council Committees, and as appropriate invite Portfolio Holders to attend a meeting if an item in their area of responsibility is to be discussed.

(m) To exercise the following functions within their area:-

- (i) the Council's functions in relation to the survey, definition, maintenance, diversion, stopping up and creation of public rights of way.
- (ii) the Council's functions as the Commons Registration Authority for common land and town/village greens in Northumberland.
- (iii) the Council's functions in relation to the preparation and maintenance of the Rights of Way Improvement Plan.
- (iv) the Council's functions in relation to the Northumberland National Park and County Joint Local Access Forum (Local Access Forums (England) Regulations 2007).
- (v) the Council's role in encouraging wider access for all to the County's network of public rights of way and other recreational routes.

2. APOLOGIES FOR ABSENCE

3. MINUTES

Minutes of the meeting of the Cramlington, Bedlington and Seaton Valley Local Area Council held on 18 April 2018, as circulated, to be confirmed as a true record and signed by the Chair.

4. DISCLOSURE OF MEMBERS' INTERESTS

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest (which includes any disclosable pecuniary interest) they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 4 July 2012, and are reminded that if they have any personal interests of a prejudicial nature (as defined under paragraph 17 of the Code Conduct) they must not participate in any discussion or vote on the matter and must leave the room.

N.B. Any member needing clarification must contact the Legal Services Manager, Liam Henry on Tel: 01670 623324. Please refer to the guidance on disclosures at the rear of this Agenda letter.

5. PUBLIC QUESTION TIME

To reply to any questions received from members of the public, which may be received in writing in advance of the meeting or asked at the meeting. Questions can be asked about issues for which the Council has a responsibility.

As agreed by the County Council in February 2012, the management of public question time is at the discretion of the chair of the committee. Please note however that a question may possibly be rejected if:

- it is not about a matter for which the Council has a responsibility or which affects the county; is defamatory, frivolous or offensive;
- it is substantially the same as a question which has been put at a meeting of the committee in the past six months;
- it requires the disclosure of confidential or exempt information;
- the cost of providing an answer is disproportionate;
- it relates to staffing or industrial relation matters;
- it relates to planning, licensing and/or other regulatory applications.

If the Chair is of the opinion that a question is one which for whatever reason, cannot properly be asked in an area meeting, he/she will disallow it and inform the resident of his/her decision. The committee can request for written answers to be provided after the meeting if appropriate.

6. PETITIONS

This item is to:

- (a) **Receive any new petitions:** to receive any new petitions. The lead petitioner is entitled to briefly introduce their petition, and a response to any petitions received will then be organised for a future meeting;
- (b) **Consider reports on petitions previously received:** no reports to consider.
- (c) **Receive any updates on petitions for which a report was previously considered:** any updates will be verbally reported at the meeting.

7. LOCAL SERVICES ISSUES

To receive a verbal update from the Area Managers from Technical Services and Neighbourhood Services in attendance about any key recent, ongoing and/or future planned Local Services work for the attention of members of the Local Area Council, who will also then have the opportunity to raise issues with the Area Managers.

The Area Managers have principal responsibility for highway services and environmental services, such as refuse collection, street cleansing and grounds maintenance, within the geographic boundaries of the Local Area Council.

To receive the following reports:

- (a) **Verge Litter Picking Programme/Plans** - to receive a verbal update on scheduled verge litter picking programme/plans over Spring (following correspondence received from Alnwick Friends of the Earth).
- (b) **Consultation on the Refreshed Functional Hierarchy and Resilient Road Network** - to inform the Local Area Council about the consultation that is taking place with County Councillors, Town and Parish Councils and other key stakeholders on a periodic review of the Council's functional road hierarchy (report attached as **Appendix A**).

DISCUSSION ITEMS - CORPORATE

8. AMBULANCE PERFORMANCE

To receive a presentation from the North East Ambulance Service.

9. OUTSIDE BODIES

To make appointments to outside body organisations within the Local Area Council's remit. A list of outside bodies is attached as **Appendix B** to the agenda for consideration.

ITEMS FOR INFORMATION

10. REPORT OF THE DIRECTOR OF LOCAL SERVICES

Timed temporary 20mph zones near schools

The report (attached as **Appendix C**) was considered by the North Northumberland LAC on 22 March 2018 and is attached for information for the other Local Area Councils. Members are recommended to contact the report author if they have any further queries.

11. LOCAL AREA COUNCIL WORK PROGRAMME

To note the latest version of agreed items for future Local Area Council meetings and the monitoring report for 2017/18 (Attached as **Appendix D**). Please note any suggestions for new agenda items will require confirmation by the Business Chair after the meeting.

12. DATE OF NEXT MEETING

The next meeting will be held on Wednesday, 20 June 2018, venue and time to be confirmed.

13. URGENT BUSINESS (IF ANY)

To consider such other business as, in the opinion of the Chair, should, by reason of special circumstances, be considered as a matter of urgency.

IF YOU HAVE AN INTEREST AT THIS MEETING, PLEASE:

- Declare it and give details of its nature before the matter is discussed or as soon as it becomes apparent to you.
- Complete this sheet and pass it to the Democratic Services Officer.

Name (please print):
Meeting:
Date:
Item to which your interest relates:
Nature of Registerable Personal Interest i.e either disclosable pecuniary interest (as defined by Annex 2 to Code of Conduct or other interest (as defined by Annex 3 to Code of Conduct) (please give details):
Nature of Non-registerable Personal Interest (please give details):
Are you intending to withdraw from the meeting?

1. Registerable Personal Interests – You may have a Registerable Personal Interest if the issue being discussed in the meeting:

- a) relates to any Disclosable Pecuniary Interest (as defined by Annex 1 to the Code of Conduct); or
- b) any other interest (as defined by Annex 2 to the Code of Conduct)

The following interests are Disclosable Pecuniary Interests if they are an interest of either you or your spouse or civil partner:

- (1) Employment, Office, Companies, Profession or vocation; (2) Sponsorship; (3) Contracts with the Council; (4) Land in the County; (5) Licences in the County; (6) Corporate Tenancies with the Council; or (7) Securities - interests in Companies trading with the Council.

The following are other Registerable Personal Interests:

- (1) any body of which you are a member (or in a position of general control or management) to which you are appointed or nominated by the Council; (2) any body which (i) exercises functions of a public nature or (ii) has charitable purposes or (iii) one of whose principal purpose includes the influence of public opinion or policy (including any political party or trade union) of which you are a member (or in a position of general control or management); or (3) any person from whom you have received within the previous three years a gift or hospitality with an estimated value of more than £50 which is attributable to your position as an elected or co-opted member of the Council.

2. Non-registerable personal interests - You may have a non-registerable personal interest when you attend a meeting of the Council or Cabinet, or one of their committees or sub-committees, and you are, or ought reasonably to be, aware that a decision in relation to an item of business which is to be transacted might reasonably be regarded as affecting your well being or financial position, or the well being or financial position of a person described below to a greater extent than most inhabitants of the area affected by the decision. The persons referred to above are: (a) a member of your family; (b) any person with whom you have a close association; or (c) in relation to persons described in (a) and (b), their employer, any firm in which they are a partner, or company of which they are a director or shareholder.

3. Non-participation in Council Business

When you attend a meeting of the Council or Cabinet, or one of their committees or sub-committees, and you are aware that the criteria set out below are satisfied in relation to any matter to be considered, or being considered at that meeting, you must : (a) Declare that fact to the meeting; (b) Not participate (or further participate) in any discussion of the matter at the meeting; (c) Not participate in any vote (or further vote) taken on the matter at the meeting; and (d) Leave the room whilst the matter is being discussed.

The criteria for the purposes of the above paragraph are that: (a) You have a registerable or non-registerable personal interest in the matter which is such that a member of the public knowing the relevant facts would reasonably think it so significant that it is likely to prejudice your judgement of the public interest; **and either** (b) the matter will affect the financial position of yourself or one of the persons or bodies referred to above or in any of your register entries; **or** (c) the matter concerns a request for any permission, licence, consent or registration sought by yourself or any of the persons referred to above or in any of your register entries.

This guidance is not a complete statement of the rules on declaration of interests which are contained in the Members' Code of Conduct. If in any doubt, please consult the Monitoring Officer or relevant Democratic Services Officer before the meeting.